## **Corporate Risk Register 2020/21**

**Generated on:** 25 January 2021



Risk Code	CPR2021 1	Risk Title	Finance	<b>Current Risk Status</b>	
Description of Risk	To ensure that the Council	is financially sustainable as	an organisation	Assigned To	
Gross Risk Matrix		Risk Treatment Measures Implemented		Current Risk Matrix	Circlinood 2 Company Severity
Gross Risk Score				Current Risk Score	
Gross Severity				<b>Current Severity</b>	
oss Likelihood				Current Likelihood	
Gross Risk Review Date				Last Risk Review Date	
Consequences					
Vulnerabilities/causes					
Risk Notes					

Risk Code	CPR2021 1.1	Risk Title	Funding gaps	<b>Current Risk Status</b>			
Description of Risk				Assigned To	Stefan Garner; Lynne Pugh		
Gross Risk Matrix	Feelihood	Risk Treatment Measure	Risk Treatment Measures Implemented		Severity		
Gross Risk Score	12	Medium term financial stra	tegy in place - approved annually	<b>Current Risk Score</b>	9		
Gross Severity	4	Ouarterly healthcheck to C	MT / Cabinet including MTFS update	<b>Current Severity</b>	3		
Gross Likelihood	3		- ·	Current Likelihood	3		
ြာ ထူ လ O Gross Risk Review Date	30-Jun-2020	impact of any changes in b Monitoring of the situation A robust & critical review o inclusion within the forecas Scrutiny Role by Executive Robust management of DF Prudent approach to foreca Homes Bonus) from 2022/ rates since 2013 Contingencies and Conting Managers reviewed thei spending for 2020/21 as	Business Rates Collection Reserve - provision of reserve funding to mitigate impact of any changes in business rate income levels  Monitoring of the situation / regular reporting  A robust & critical review of savings proposals is required / undertaken before inclusion within the forecast  Scrutiny Role by Executive Management Team (ELT/Cabinet) and CMT  Robust management of DFG referrals / funding levels  Prudent approach to forecasting of Government Funding (NNDR/RSG/New Homes Bonus) from 2022/23 - including redistribution of growth in business		18-Jan-2021		
Consequences	the revised business Following announcer	Inability to plan long term due to uncertainty over future Local Government funding arising from the Fair Funding Review, the planned business rates reset and the revised business rates retention scheme.  Following announcements as part of Spending Round 2019 that the Review of the distribution methodology, the 'Fair Funding Review' as well as the planned Business Rates Reset will be now be reviewed as part of the Comprehensive Spending Review now planned for 2020, the Government has confirmed, due to the					

Risk Notes	projections at 50 June 2020.
	Disabled Facilities Grants - increased demand / costs not in line with grant levels impacting on other funding sources, uncertainty over funding.  During the COVID-19 pandemic the Council will lose income and other resources. Whilst the full extent of this cannot be known at present it will be necessary for the Council to take an accelerated approach towards the development and implementation of an effective sustainability strategy. Accordingly, it was approved that there is an immediate suspension of all non-essential spending and that the budget be revised to remove these budgets following the preparation of the first quarterly monitoring report. Managers were required to review their budgets and identify all non-essential spending for 2020/21 as part of the quarter 1 projections at 30 June 2020.
	Review of the Treasury Management Investment Guidance / Minimum Revenue Provision Guidance has been carried out by DCLG - however, planned CIPFA review of Prudential code may lead to a potential restriction of investments by Councils given increased risk exposure.
	Non achievement/delivery of substantial savings
Vulnerabilities/causes	In addition, the next planned national <b>Business Rates Revaluation</b> has been deferred and will now take effect from 2023/24 – with latest indications that the Government will also aim to introduce a <b>centralised system for business rate appeals</b> at the same time to cover future changes arising from the 2023 valuation list
Page 3	The Government has confirmed, due to the pandemic, that the longer-term reforms for the local government finance system (including the move to 75% Business Rates Retention and Fairer Funding Review of Relative Needs and Resources) will be deferred again as a result of the current situation, although no timescales have been released. The Government has said it will keep an open dialogue with the local authorities about the best approach to the next financial year, including how to treat accumulated business rates growth (pending the planned business rates baseline reset) and the approach to the 2021/22 local government finance settlement - now confirmed with no business rates reset.
	Review of the distribution methodology, the 'Fair Funding Review' as well as the planned Business Rates Reset (when a proportion of the growth in business rates achieved since 2013/14 will be redistributed) together with the Spending Review.
	Business rates retention – deferral of the 75% retention of business rates (rather than 100% as previously planned).
	Austerity cuts/Major variances to the level of grant/subsidy
	Impact of COVID-19 on future income levels uncertain - prudent approach to forecasting business rates, council tax and income from fees and charges will be needed
	Shortfall in DFG grant funding / impact on General Fund revenue
	Increased risks associated with those Councils who are borrowing large sums to invest in commercial property activities.
	pandemic, that the longer-term reforms for the local government finance system (including the move to 75% Business Rates Retention and Fairer Funding Review of Relative Needs and Resources) will be deferred again as a result of the current situation, although no timescales have been released. The Government has said it will keep an open dialogue with the local authorities about the best approach to the next financial year, including how to treat accumulated business rates growth (pending the planned business rates baseline reset) and the approach to the 2021/22 local government finance settlement - now confirmed with no business rates reset. However, there is a high risk that this will have a significant effect on the Council's funding level from 2022/23.

Risk Code	CPR2021 1.2	Risk Title	Business Rates Retention	<b>Current Risk Status</b>		
Description of Risk		,		Assigned To	Stefan Garner; Lynne Pugh	
Gross Risk Matrix	Likelihood Severity	Risk Treatment Measures	s Implemented	Current Risk Matrix	Pool Clikelihood	
Gross Risk Score	12		o arrive at collection target. Ongoing proactive	<b>Current Risk Score</b>	9	
Gross Severity	4	management & monitoring	will continue	<b>Current Severity</b>	3	
Gross Likelihood	3		eserve - provision of reserve funding to mitigate	Current Likelihood	3	
Gross Risk Review  Gross Risk Review  Consequences	29-Mar-2019		sting of Government Funding (NNDR/RSG/New 3 - including redistribution of growth in business	Last Risk Review Date	18-Jan-2021	
Consequences	Reduced levels of busines	s rates income and impact on	MTFS			
Vulnerabilities/causes	Uncertainty over level of appeals following 2017 Revaluation and implementation of new approach to 'Check, Challenge and appeal' Impact on collection levels Uncertainty / changes in S31 grants Void property levels Uncertainty due to: Business rates retention – deferral of the 75% retention of business rates.  The Government has confirmed, due to the pandemic, that the longer-term reforms for the local government finance system (including the move to 75% Business Rates Retention and Fairer Funding Review of Relative Needs and Resources) will be deferred again as a result of the current situation, although no timescales have been released. The Government has said it will keep an open dialogue with the local authorities about the best approach to the next financial year, including how to treat accumulated business rates growth (pending the planned business rates baseline reset) and the approach to the 2021/22 local government finance settlement - now confirmed with no business rates reset.  In addition, the next planned national Business Rates Revaluation has been deferred will now take effect from 2023/24 (deferred from 2021/22) – with latest indications that the Government will also aim to introduce a centralised system for business rate appeals at the same time to cover future changes arising from the 2021 valuation list. The government has recently announced that with the changing circumstances as a result of the COVID-19 pandemic, the next revaluation will not go ahead in 2022.					

Risk Code	CPR2021 1.3	Risk Title	New Homes Bonus	Current Risk Status			
Description of Risk		•		Assigned To	Stefan Garner; Lynne Pugh		
Gross Risk Matrix	Cikelihood	Risk Treatment Measures Implemented		Current Risk Matrix	Cikelihood		
Gross Risk Score	9		review of the distribution methodology, the 'Fair	<b>Current Risk Score</b>	6		
Gross Severity	3		the planned Spending Review 2019 - which was 20/21 a revised risk based approach was introduced	Current Severity	3		
Gross Likelihood	3	in 2018 for 2019/20 onward		Current Likelihood	2		
<b>⊕</b> te	29-Mar-2019	reviewed as part of the Comfor the 4 years to 2019/20 v 2020/21 only. New payment	Spending Round 2019 that NHB scheme will be aprehensive Spending Review - also, legacy funding will be paid, as well as continuation of the scheme for ts for 2020/21 & extension of scheme for 2021 /22 onwards will not be guaranteed pending the	Last Risk Review Date	18-Jan-2021		
Consequences	Reduced levels of New Hor	mes Bonus grant funding & G	rowth in Council tax Income				
Vulnerabilities/causes	Uncertainty over the ongoing funding for the <b>New Homes Bonus scheme</b> , local growth in housing numbers and share of the national pool (including potential increases to the 'deadweight' for which Council's no longer receive grant). Deadweight confirmed unchanged at 0.4% for 2021/22.  Appropriate as part of Spending Round 2019 that NHB scheme will be reviewed as part of the Comprehensive Spending Review a also legacy funding for the						
Risk Notes							

Risk Code	CPR2021 1.5	Risk Title	Welfare and Benefit Reform	<b>Current Risk Status</b>		
Description of Risk	Welfare and Benefit Reform	n		Assigned To	Rob Barnes; Stefan Garner; Tina Mustafa; Lynne Pugh	
Gross Risk Matrix	Severity	Risk Treatment Measures Implemented		Current Risk Matrix	Severity	
Gross Risk Score	12	Dung skinne summer de kommer de	and the second s	Current Risk Score	12	
<b>Gross Severity</b>	3	Proactive approach to mana Proactive management & m	onitoring of corporate income levels i.e. council tax,	<b>Current Severity</b>	4	
Gross Likelihood	4	business rates (monthly rev Extensive preparation include	riew of target achievement) & housing rent	Current Likelihood	3	
Gross Risk Review Date	29-Mar-2019	Regular CMT, Cabinet and S		Last Risk Review Date	18-Jan-2021	
വ Gnsequences	Additional impact arising fr	ed bad debts - forecasts adju rom increased need for servi ctor and statutory agency se ement to meet demand	ces - eg homelessness			
Vulnerabilities/causes	Welfare Reform Act 2015)	- impact on council tax, rent	nges (including council tax support scheme and University income etc mpact of universal Credit being assessed	ersal Credit with further aus	terity measures from	
		mance shows high collection paged to support corporate d	levels when benchmarked and measured. COVID19 ebt strategy development.	flash audit also due. Corpo	rate Project continues with	
Risk Notes	Work Commissioned as part of the review around the corporate debt strategy to support those households with multiple debt. Vulnerability and base line assessment also underway to inform risk control measures as part of the early response to COVID and its impact. Corporate Debt Strategy update and proposals are a key corporate project and on track for delivery 2020/2021.					
	Leader and scrutiny suppo	rted letters to DWP around t	he impact of Universal Credit			
	Identified as a Corporate p	roject 27/3/19 and risks bei	ng managed			

Risk Code	CPR2021 1.6	Risk Title	Failure to manage budgets	Current Risk Status			
Description of Risk	Failure to manage budget	s		Assigned To	Stefan Garner; Lynne Pugh		
Gross Risk Matrix	Severity	Risk Treatment Measures	s Implemented	Current Risk Matrix	Cikelihood Severity		
Gross Risk Score	12	Budget planning & monitori	ng (Monthly report to CMT)	Current Risk Score	6		
Gross Severity	4	Training  Monthly budget monitoring	meetings with Accountants and Managers	<b>Current Severity</b>	3		
Gross Likelihood	3	Budget monitoring informat		Current Likelihood	2		
ပြ ထ ထ တ Gross Risk Review Date	29-Mar-2019	Managers reviewed their spending for 2020/21 as 2020 - savings of £1.2m (During the COVID-19 pand resources. Whilst the full exnecessary for the Council to development and implement Accordingly, it was approve essential spending and that following the preparation of required to review their bud 2020/21 as part of the quart	udgets feeds into budget setting process - budgets and identify all non-essential spart of the quarter 1 projections at 30 June identified.  demic the Council will lose income and other ktent of this cannot be known at present it will be take an accelerated approach towards the atation of an effective sustainability strategy. In that there is an immediate suspension of all non- the budget be revised to remove these budgets the first quarterly monitoring report. Managers were dgets and identify all non-essential spending for reter 1 projections at 30 June 2020.)  manager rolled out in 2019 with more planned for	Last Risk Review Date	18-Jan-2021		
Consequences	Cuts in front line service provision Quality of service declines Inability to meet on-going costs Budget overspends/underspends Reputational issues						
Vulnerabilities/causes		Lack of involvement / ownership by Managers Information not updated / provided on a regular basis					
Risk Notes		In response to the latest MTFS update all managers were required to review their budgets and identify all non-essential spending for 2020/21 as part of the quarter 1 projections at 30 June 2020.					

Risk Code	CPR2021 2	Risk Title	Modernisation & Commercialisation Agenda	Current Risk Status	
Description of Risk	Develop and implement co	ontinuous improvement and	develop employees to perform the right work	Assigned To	
Gross Risk Matrix		Risk Treatment Measures Implemented		Current Risk Matrix	Dood 2 2 Severity
Gross Risk Score				<b>Current Risk Score</b>	
<b>Gross Severity</b>				<b>Current Severity</b>	
Gross Likelihood				<b>Current Likelihood</b>	
Gross Risk Review				Last Risk Review Date	
Onsequences					•
Vinerabilities/causes					
Risk Notes					

Risk Code	CPR2021 2.1	Risk Title	Contract Management & Procurement	<b>Current Risk Status</b>	<b></b>	
Description of Risk	Contract Management & P	rocurement		Assigned To	Stefan Garner; Lynne Pugh	
Gross Risk Matrix	Tikelihood Severity	Risk Treatment Measures	s Implemented	Current Risk Matrix	Likelihood Severity	
Gross Risk Score	6			<b>Current Risk Score</b>	4	
<b>Gross Severity</b>	3	Procurement function Financial Guidance requirem	nents / Contract standing orders in place	<b>Current Severity</b>	2	
Gross Likelihood	2	Contracts review under GDF	PR legislation to ensure due diligence and obligations	<b>Current Likelihood</b>	2	
Date	29-Mar-2019		rolled out in 2019 with more planned for 2020/2021 contract management and procurement update	Last Risk Review Date	18-Jan-2021	
₩ ₩	Services not delivered Damage to reputation Loss of quality service High exit costs Efficiencies not gained Regulations not met					
Vulnerabilities/causes	Failure to meet service delivery expectations Partner has financial failure Service delivery collapses Third party supply chain failure Contractor/partner under performs Failure to assess and manage the risks arising from the use of third parties Benefit not realised					
Risk Notes						

Risk Code	CPR2021 2.2	Risk Title	Management of Assets	<b>Current Risk Status</b>			
Description of Risk	Management of Assets			Assigned To	Rob Barnes; Stefan Garner; Lynne Pugh; Paul Weston		
Gross Risk Matrix	Feelihood Severity	Risk Treatment Measures Implemented		Current Risk Matrix	Pool Clikelihood		
Gross Risk Score	6	Asset Strategy Steering Gro		<b>Current Risk Score</b>	6		
<b>Gross Severity</b>	2	Asset register updated regu	larly n other districts for development (subject to Potential	<b>Current Severity</b>	2		
Gross Likelihood	3	government restraints in the	e future)	<b>Current Likelihood</b>	3		
Gross Risk Review Date (C)	15-Jan-2019	Planning including potential Proactive approach to respo Flats	a Corporate Capital Strategy and Asset Management acquisition, investment and disposal and to emerging fire risk requirements i.e. High rise ojects are appropriately resourced.	Last Risk Review Date	18-Jan-2021		
(Ansequences	Assets under utilised Income streams not maxir Decrease in asset value	nised					
Vulnerabilities/causes	Assets not monitored Assets not maintained No land available for devel	lopment opportuni					
Risk Notes	Issues relating to Covid remain apparent and could see an increase in vacant property and difficulty in letting in future; this would lead to loss of income and additional expenditure.  Outcome of condition survey delayed.  There is the very real likelihood that there will be negative impacts resulting from COVID 19 on the Councils ability to sustain lets for commercial/industrial property. This will impact on income and future viability of assets.						
		ihood that there will be negation income and future viability	tive impacts resulting from COVID 19 on the Councils $\gamma$ of assets.	ability to sustain lets for co	ommercial/industrial		

Risk Code	CPR2021 2.3	Risk Title	New Revenue Streams	<b>Current Risk Status</b>			
Description of Risk	New Revenue Streams	•		Assigned To	Stefan Garner; Lynne Pugh		
Gross Risk Matrix	Poor Likelihood	Risk Treatment Measures Implemented		Current Risk Matrix	Poor   Clikelihood		
Gross Risk Score	12	Monitoring of the cituation	rogular raporting	Current Risk Score	9		
<b>Gross Severity</b>	3	streams	/ potential investment and consequential income	<b>Current Severity</b>	3		
Gross Likelihood	4		investment proposals is required / undertaken	Current Likelihood	3		
Gross Risk Review	29-Mar-2019	Develop commercial skills	investment proposals is required / undertaken	Last Risk Review Date	18-Jan-2021		
Onsequences	Increased risks associated	with those Councils who are	borrowing large sums to invest in commercial proper	ty activities			
Θ 40 Vulnerabilities/causes	Increased risks associated with those Councils who are borrowing large sums to invest in commercial property activities  Delivery of the planned Commercial Investment Strategy actions and associated improved investment returns of 4% p.a. arising from the investment of £24m from the capital receipt received over the period 2016 – 2018 from the sale of the former golf course (to support the MTFS in the long term);  Review of the Treasury Management Investment Guidance / Minimum Revenue Provision Guidance has been carried out by DCLG - Cipfa currently reviewing the Prudential Code with a potential restriction of investments by Councils given increased risk exposure.  From 9/10/19 PWLB increased the interest rates offered on new Public Works Loan Board by 1% on top of existing loans terms  Uncertainty over future income levels from commercial investments - review of approach to property fund investments undertaken late 2020 and approved by Council in December 2020						
Risk Notes	The Council has delayed a	ny further investment in Prop	perty Funds in light of the current COVID-19 pandemi	c.			

Risk Code	CPR2021 2.4	Risk Title	Workforce Planning Challenges	Current Risk Status		
Description of Risk	Workforce Planning Challe	nges		Assigned To	Anica Goodwin; Zoe Wolicki	
Gross Risk Matrix	Likelihood Severity	Risk Treatment Measures Implemented		Current Risk Matrix	Likelihood Severity	
Gross Risk Score	6	Service reviews as required		<b>Current Risk Score</b>	6	
Gross Severity	3	Regular communication Regular ELT briefings		<b>Current Severity</b>	3	
Gross Likelihood	2	Essential legislative/complia	ance/CPD Skills development	Current Likelihood	2	
T Woss Risk Review Wate D 4 4	15-Jun-2020	HR policies and procedures Financial regulations/proced Healthshield and occupation Pre employment checks Gender pay reporting Regular updates with Trade Workforce plan succession planning OD Strategy PDRs	dures nal health	Last Risk Review Date	13-Jan-2021	
Consequences	Strain on remaining staff Risk to service delivery Industrial action Increase in fraud Increase in grievances from staff Inability to align skill levels Pay and conditions below market conditions Increased absence rates Failure to manage change					
Vulnerabilities/causes	Staff become overloaded Low morale has impact on service delivery Industrial unrest Redundancy costs Failure to communicate effectively High sickness levels Leadership capacity insufficient to drive change & transformation Senior management review					

	Inequality Unable to recruit to essential vacant posts Inability to deliver key projects Key officers diverted to other new commitments
Risk Notes	Workforce planning continues as Covid restrictions on service delivery impacts.  Casual employees not being used at the moment.  Employees from the TAR, Chauffeurs, Castle and gym/activity centre have had their posts/hours made redundant.  Some employees have been reassigned to other services/functions as required.  reviewed no change

Risk Code	CPR2021 2.5	Risk Title	Continuous Improvement	Current Risk Status	<b></b>		
Description of Risk	Continuous Improvement	•		Assigned To	Andrew Barratt; Anica Goodwin		
Gross Risk Matrix	C Likelihood	Risk Treatment Measures Implemented		Current Risk Matrix	Pood   Cikelly   Cikelly		
Gross Risk Score	6		Clear communications re change		4		
<b>Gross Severity</b>	3	Robust policies and procedu Effective project manageme		<b>Current Severity</b>	2		
Gross Likelihood	2	On-going transformational p	programmes	Current Likelihood	2		
Gross Risk Review Date ນ ເວ	11-Jan-2020	Post Implementation Review Leadership Long term planning for cont clarity of strategies/ purpos Membership of professional Relationships with Members	nuous improvement	Last Risk Review Date	13-Jan-2021		
Φ Consequences ω	Change is not completed No strategic direction Inability to deliver key pro	jects					
Vulnerabilities/causes	No clarity around responsi Lack of leadership Work overload						
Risk Notes	·	here possible continuous improvement has not stalled due to Covid. gnificant enhancements to ICT provision has resulted in a 'step change' in the digital delivery of services					

Risk Code	CPR2021 2.6	Risk Title	Partnerships fail	<b>Current Risk Status</b>			
Description of Risk	Partnerships			Assigned To	Rob Barnes; Joanne Sands		
Gross Risk Matrix	Severity	Risk Treatment Measures	s Implemented	Current Risk Matrix	Severity		
Gross Risk Score	9			<b>Current Risk Score</b>	6		
Gross Severity	3	Regular partnership service Engagement with service re		<b>Current Severity</b>	3		
Gross Likelihood	3	Development of collaborative	ve working	Current Likelihood	2		
Gross Risk Review Date O	16-Oct-2018		on Group of shared plans and programmes es to support VS pandemic response	Last Risk Review Date	22-Jan-2021		
Consequences	Inability to provide service Loss of service Lack of skilled resources	to the required level					
Vulnerabilities/causes	Partnerships fail Inability to provide resources to partnership service arrangements Service arrangements provided by other partners cease Additional pressure to support vulnerable arising from the pandemic Financial pressures and loss of income from pandemic						
	**enter note here**						
Risk Notes	Partnership Coordination group in place. Community safety plan in place. Work continuing with voluntary sector to continue partnership work with those most vulnerable as part of COVID recovery plans						
	No Changes						
	Partnership Co-ordination	group established					

Risk Code	CPR2021 4	Risk Title	Governance	<b>Current Risk Status</b>	
Description of Risk	Ensure that processes, pol	icies and procedures are in p	place and the authority is held to account	Assigned To	
Gross Risk Matrix		Risk Treatment Measure	s Implemented	Current Risk Matrix	pool 2 2 Severity
Gross Risk Score				Current Risk Score	
<b>Gross Severity</b>				<b>Current Severity</b>	
Gross Likelihood				<b>Current Likelihood</b>	
Gross Risk Review				Last Risk Review Date	
හ ල pnsequences		•			
Vulnerabilities/causes					
Risk Notes					

Risk Code	CPR2021 4.1	Risk Title	Democratic Process	<b>Current Risk Status</b>		
Description of Risk	Democratic Process			Assigned To	Andrew Barratt; Anica Goodwin; Rebecca Neill	
Gross Risk Matrix	Likelihood	Risk Treatment Measures	s Implemented	Current Risk Matrix	Likelihood Severity	
Gross Risk Score	9	Regular review and update	of Constitution	Current Risk Score	6	
Gross Severity	3	Scheme of Delegation Forward plan and key decis	ions	<b>Current Severity</b>	3	
Gross Likelihood	3	Meetings open to the public		Current Likelihood	2	
Gyoss Risk Review Gyste (D)	11-Jan-2020	Training for Members	or move to remote Council and Committee meetings ttee including Standards Committee) s	Last Risk Review Date	13-Jan-2021	
Consequences	Damage to reputation Legal challenge Damage to reputation Financial impact on poor of Increase of "call ins"	lecisions				
Vulnerabilities/causes	Failure to match social and political expectations Failure to act on feedback Ultra vires decisions Lack of training/knowledge Lack of documented procedures Lack of commitment from officers and members Failure to understand key decisions, legal/governance requirements Inappropriate decision making Changes to political control Members resign from duties/as a member					
Risk Notes	Virtual meetings processes continue to be developed.  a massive transformation process in terms of on-line access to all council meetings has now been put in place					

This risk score has been reviewed following a prompt from the Audit & Governance Standards Committee as it appeared unnecessarily high. The score has also been reviewed in light of the change to council meetings following implementation of the new Regulations for remote meetings. As the project has been effectively implemented, there is no change required to the revised lower risk score.

No Change

Risk Code	CPR2021 4.3	Risk Title	Legislation	Current Risk Status	<b>O</b>	
Description of Risk	Legislation			Assigned To	Rob Barnes; Andrew Barratt; Stefan Garner; Anica Goodwin	
Gross Risk Matrix	Likelihood Severity	Risk Treatment Measures Implemented		Current Risk Matrix	Pood Pierling Severity	
Gross Risk Score	12		elegation with regular review and update	<b>Current Risk Score</b>	4	
<b>Gross Severity</b>	3	Shared Legal Service Obligations under various le	egislation	<b>Current Severity</b>	2	
Gross Likelihood	4	Monitoring of government re	eforms and changes in statute	Current Likelihood	2	
U Soss Risk Review Lete	11-Jan-2020	CPD Training Horizon Scanning consultation updates Membership of Professional Proactive monitoring of pote	Bodies ential legislative changes and consultations	Last Risk Review Date	13-Jan-2021	
Consequences	Non-compliance with legal Damage to reputation Prosecution, fines Legal challenge Ultra vires decisions	requirements				
Vulnerabilities/causes	Lack of training/knowledge Lack of documented procedures Lack of commitment from officers and members Non compliance with legislation Lack of resources Loss of key staff/members					
Risk Notes	No Change					
KISK NOTES	The risks have been review	wed by Andrew Barratt and h	e established that there are no changes to the Matr	ix required		

Risk Code	CPR2021 4.4	Risk Title	Policies & Procedures	Current Risk Status	
Description of Risk	Policies & Procedures			Assigned To	Corporate Management Team; Rebecca Neill
Gross Risk Matrix	Likelihood	Risk Treatment Measures Implemented		Current Risk Matrix	Likelihood
Gross Risk Score	Severity 12	Key policies are in place and	d subject to regular review and approvals.	Current Risk Score	Severity 6
Gross Severity	3	Astute is used for policy ma	nagement and acceptance.	Current Severity	3
Gross Likelihood	4	and an assessment on polic		Current Likelihood	2
Gross Risk Review Date	05-Sep-2018		plan which provides assurance on policy controls. which provides advice on legislative compliance. blicies.	Last Risk Review Date	22-Jan-2021
Gensequences	Fraud Poor performance				
(C) Whiterabilities/causes	Lack of training/knowledge Lack of documented procedures Lack of commitment from officers and members Lack of resources				
Risk Notes					

Risk Code	CPR2021 4.5	Risk Title	Ethics	<b>Current Risk Status</b>	<b>②</b>		
Description of Risk	Ethics			Assigned To	Andrew Barratt; Rebecca Neill		
Gross Risk Matrix	Severity	Risk Treatment Measures Implemented		Current Risk Matrix	Severity		
Gross Risk Score	12			Current Risk Score	4		
Gross Severity	3	Monitoring Officer	to O to consideration.	<b>Current Severity</b>	2		
Gross Likelihood	4	Declaration of interests, gift Codes of Conduct for memb		Current Likelihood	2		
Gross Risk Review	10-Oct-2018	Policies and procedures		Last Risk Review Date	25-Jan-2021		
<b>O</b> nsequences	Reputational damage	•					
♥ The contract of the cont	Lack of documented proce	Lack of training/knowledge Lack of documented procedures Lack of commitment from officers and members Lack of resources					
Risk Notes	No change						
RISK HULES	The risks have been reviewed by Andrew Barratt and he established that there are no changes to the Matrix required						

Risk Code	CPR2021 5	Risk Title	Community Focus	Current Risk Status	
Description of Risk	To ensure the safety, heal	th and wellbeing of the citize	ens of the borough	Assigned To	
Gross Risk Matrix		Risk Treatment Measures Implemented		Current Risk Matrix	Tikelihood  1  Severity
Gross Risk Score				<b>Current Risk Score</b>	
<b>Gross Severity</b>				<b>Current Severity</b>	
Gross Likelihood				<b>Current Likelihood</b>	
Gross Risk Review <del>Dat</del> e				Last Risk Review Date	
@nsequences					
Inerabilities/causes					
Rigk Notes					

Risk Code	CPR2021 5.1	Risk Title	Community Cohesion & Engagement	<b>Current Risk Status</b>				
Description of Risk	Community Cohesion & E	ngagement		Assigned To	Rob Barnes; Tina Mustafa; Joanne Sands			
Gross Risk Matrix	Poor	Risk Treatment Measures	s Implemented	Current Risk Matrix	Severity			
Gross Risk Score	12	Corporate project to be sco		Current Risk Score	9			
Gross Severity	3	Neighbourhood working and ASB policy	d collaborative arrangements currently under review	<b>Current Severity</b>	3			
Gross Likelihood	4	Partnership working		Current Likelihood	3			
T മ ത്രoss Risk Review ആte ഗ്ര	16-Oct-2018	Financial inclusion policy Community engagement - I Corporate consultation data Participatory budgeting Tamworth advice centre Dementia friendly status VCSE Commissioning Grants Review Review TCO		Last Risk Review Date	21-Jan-2021			
Consequences	Increase in crime and disc Poor use of funding	Long term costs  Not meeting/understanding users needs  Increase in crime and disorder  Poor use of funding  Increased tensions in the community  Failure to meet demand						
Vulnerabilities/causes	Economic recession Poverty Welfare reforms Services withdrawn Communities become fragmented Links to Customer Engagement Strategy around building local resilience							
Risk Notes	Risk levels remain high, although mitigation includes Vulnerability and third sector support being a headline project in the Councils proposed Recovery and Reset Programme. base line assessment around vulnerability was completed August and key tasks will include reporting proposals around this to members as part of the project PID and associated tasks.							
	Vulnerability base line ass	sessment underway to inform	actions supporting community cohesion as part of ea	rly work around COVID res	ponse.			

Neighbourhood offer and corporate project 2020/21 with 2019/20 focussed on baseline data, warden offer, relocation of key partnership and neighbourhood teams.

Targeted use of HRA neighbourhood investment fund.

No Change

The risks have been reviewed and there are no changes

Risk Code	CPR2021 5.2	Risk Title	Safeguarding Children & Adults (including Modern Slavery)	<b>Current Risk Status</b>				
Description of Risk	Safeguarding Children & A	dults at Risk of Abuse & Neg	lect m(including Modern Slavery)	Assigned To	Rob Barnes; Joanne Sands			
Gross Risk Matrix	Pool   Crikelihood	Risk Treatment Measure	s Implemented	Current Risk Matrix	Pood   Clikelihood   Clikeliho			
Gross Risk Score	12	Policy in place		<b>Current Risk Score</b>	6			
<b>Gross Severity</b>	4	Training for staff and mem		<b>Current Severity</b>	2			
Gross Likelihood	3	Senior leadership commitm		<b>Current Likelihood</b>	3			
Gross Risk Review	16-Oct-2018	Safe recruitment process Supervision of staff, contra Partnership groups around		Last Risk Review Date	22-Jan-2021			
இ (Q (D (C) hsequences 4	Death, serious injury Legal challenge Loss of reputation Prosecution Increase in inspection Increase in demand							
Vulnerabilities/causes	Non-compliance with legislation Lack of appropriate policy and procedures Low awareness amongst staff and members Lack of joined up case management Case management systems unable to share data or support risk management Lack of appropriate services Gaps in service provision Impact of the Pandemic							
	Safeguarding champions is	dentified and training require	ements updated. Suicide policy introduced					
Risk Notes	Community safety plan in	place						
KISK NULES	No change							
	The risks have been review	wed and no changes identifie	The risks have been reviewed and no changes identified					

Risk Code	CPR2021 5.3	Risk Title	Emergency Planning	<b>Current Risk Status</b>	
Description of Risk	Emergency Planning			Assigned To	Rob Barnes; Tina Mustafa
Gross Risk Matrix	Severity	Risk Treatment Measures	Risk Treatment Measures Implemented		Poolulis
Gross Risk Score	12	Emergency Plan in place		Current Risk Score	6
<b>Gross Severity</b>	4	Emergency planning trainin Business Continuity Plans ir	g completed at various levels	<b>Current Severity</b>	3
Gross Likelihood	3	Comprehensive review of co	prporate business continuity with representation	Current Likelihood	2
Page O O O Gross Risk Review Date	10-Oct-2018	Active engagement in Exerci Insurance cover in place to Advice and guidance on Ris intranet Emergencies advice availab Building- fire prevention cou Adequate physical security IT business continuity plan Service impact analysis con Corporate business continui All communication plans test Emergency plan tested on a Business Continuity Group Membership of Staffordshire Effective communication /IC Representation at newly for Successful no notice test Learning from recent incide Comprehensive internal audmanagement actions Emergency Planning Admin	cover exposure to financial loss.  k Management and Business Continuity on the  le on website ntrols in place and tested on a regular basis controls in place and reviewed on a regular basis. in place and tested on a regular basis npleted to rank priority of services ty plan in place sted on a regular basis a regular basis a regular basis be CCU & Resilience Forum CT tools/ infrastructure eg mobile phones, laptops med CCU Strategic Leaders Meeting  nts - informing preparedness dit across BC and EP resulting in a number of agreed  all brought into ICT ed from within appropriate timescales	Last Risk Review Date	19-Oct-2020
Consequences	Services not delivered Damage to reputation Civil Contingency Act re Death Destruction of property				

	Damage to the environment Adverse affect on vulnerable groups Public expectations of service delivery not met Increased costs for alternative service delivery Interim arrangements from CCU until December 2020. Full audit 2020/21
Vulnerabilities/causes	Lack of integrated emergency arrangements making it difficult to react quickly to a disaster and provide the required support and essential service in line with the requirements of the Civil Contingencies Act.  Failure to test plans Failure to undertake training Plans not activated plans do not accurately identify the staffing/resources required Implications of industrial action from other service providers ie Fire Service
	Risk measure remains the same. Structured debrief with HoS' taking place to inform continual learning around emergency responses. health check also completed and due to be reported to be reported to CMT by CCU lead and TMM
Risk Notes	CCU providing dedicated support 2xdays per week (plus additional 20 days over 2020/21) to support review of Op Bridge plans and complete a self-assessment of all EMP policies and procedures to inform the development of an agreed improvement plan into 2021 and beyond.
ס	No Change
ag	The emergency plans are in place but are currently being reviewed by Alex from the CCU - TM. System updated by RB as TM experiencing access issues
Ф	
56	

Risk Code	CPR2021 6	Risk Title	Economic Growth & Sustainability	Current Risk Status	
Description of Risk	To ensure that the econom	nic growth and sustainability	of the borough is maintained	Assigned To	
Gross Risk Matrix		Risk Treatment Measures Implemented		Current Risk Matrix	3 Severity
Gross Risk Score				<b>Current Risk Score</b>	
<b>Gross Severity</b>				<b>Current Severity</b>	
Gross Likelihood				<b>Current Likelihood</b>	
Gross Risk Review				Last Risk Review Date	
©nsequences					
VpInerabilities/causes					
Rink Notes					

Risk Code	CPR2021 6.1	Risk Title	Lack of economic investment in people and Places	<b>Current Risk Status</b>			
Description of Risk	Lack of economic investme	ent in people and Places		Assigned To	Andrew Barratt; Anna Miller		
Gross Risk Matrix	Cikelihood	Risk Treatment Measures Implemented		Current Risk Matrix	Severity		
Gross Risk Score	12	Long torm investment		<b>Current Risk Score</b>	9		
<b>Gross Severity</b>	3	Safe and secure estate	Long term investment Safe and secure estate		3		
Gross Likelihood	4	Support to local businesses  Tamworth and Lichfield for		Current Likelihood	3		
Gross Risk Review	10-Oct-2018	Town centre and tourism de		Last Risk Review Date	08-Jan-2021		
ນ <b>ຜ</b> nsequences D	Deprivation Loss of footfall to retail are Reputational damage	eas					
<b>⊘</b> Onerabilities/causes		ack of investment in the borough No investment in the town centre					
	No Change						
Risk Notes	Continue to offer business	Continue to offer business grants and signposting to businesses.					
	Investment in town centre	site					

Risk Code	CPR2021 6.2	Risk Title	Housing Needs	Current Risk Status			
Description of Risk	Housing Needs	•		Assigned To	Rob Barnes; Tina Mustafa; Joanne Sands		
Gross Risk Matrix	Pood Figure 1	Risk Treatment Measures	s Implemented	Current Risk Matrix	Severity		
Gross Risk Score	12		er review. Evidence base being updated	<b>Current Risk Score</b>	9		
Gross Severity	3	HRA Business lan updated a Third Sector support and ea	and Investment plan agreed arly help development	<b>Current Severity</b>	3		
Gross Likelihood	4	Investment and partnership	to deliver new affordable homes	Current Likelihood	3		
Gross Risk Review Date	10-Oct-2018	New Allocations Policy Allocations Policy under rev Rough sleeping Assessment Housing Strategy commission		Last Risk Review Date	21-Jan-2021		
യ ന്നnsequences ഗ്ര	Additional demand for Cou Additional demand on 3rd	nd homelessness on househo uncil services Sector Statutory agencies ng impact of poor housing	lds				
Vulnerabilities/causes	Lack of accessible homes Lack of affordable homes Poor conditions in the Priv Increased homelessness	rate Sector					
	Housing strategy agreed a	at Cabinet for 2020-25 and pl	an to be implemented				
	Risk measurement updated to reflect evidence base, Homelessness Strategy now drafted and set for cabinet approval on 031220. Range of covid related measures in place to support and manage homelessness and range of housing options. Rough sleeping estimate due 041120						
Risk Notes	eping continue to be abated. MHCLG task force leading on d innovation. elessness and rough sleeping s will be considered by Scrutin	the development of strategy 2020-2025. The					
	Assistant Director - Neighbourhoods on MHCLG working group of Government review HRA 2017. Key corporate projects - Housing Strategy, Homelessness & Allocations review 2019/20. HQN engaged to update evidence base, principles for consultation and plans to adopt revised strategies 2020/21.						
	No changes required						

Risk Code	CPR2021 6.3	Risk Title	Economic Changes	<b>Current Risk Status</b>							
Description of Risk	Economic Changes	•		Assigned To	Andrew Barratt; Anna Miller						
Gross Risk Matrix	Poor Likelihood	Risk Treatment Measures	s Implemented	Current Risk Matrix	Cikelihood						
Gross Risk Score	12			Current Risk Score	9						
<b>Gross Severity</b>	4	Support to local businesses Business and economic part		<b>Current Severity</b>	3						
Gross Likelihood	3	Business growth programm		Current Likelihood	3						
Gross Risk Review Date	10-Oct-2018	Growth hub Start up business grants for Tamworth enterprise centre		Last Risk Review Date	25-Jan-2021						
ບ ຜາsequences ຕ	No external funding to aid Economic prosperity declin Increased demand for soci Increased costs to council	nes	mand								
Vulnerabilities/causes	Failure to recognise economic changes Sudden economic downturn affecting businesses Loss of major employer in the region Failure to recognise opportunities Rapid increase in inflation Changes in government funding/grants Collapse/decline of property market Possible downturn in the economy due to the recovery period following COVID-19 pandemic Possible negative or positive impact if the changes following BREXIT										
	No Change										
Risk Notes	mindful of Brexit conseque	ences in short and long term.	working with partners to promote awareness and co	nsider impacts.							
	offer business grants and	signposting to other agencies	s for support		offer business grants and signposting to other agencies for support						

Risk Code	CPR2021 7	Risk Title	Information Safeguarding	Current Risk Status	
Description of Risk	To ensure that our data is	protected	•	Assigned To	
Gross Risk Matrix		Risk Treatment Measures Implemented		Current Risk Matrix	Tikelihood
Gross Risk Score				<b>Current Risk Score</b>	
<b>Gross Severity</b>				<b>Current Severity</b>	
Gross Likelihood				<b>Current Likelihood</b>	
Gross Risk Review Date				Last Risk Review Date	
nsequences					
Vulnerabilities/causes					
Risk Notes					

Risk Code	CPR2021 7.1	Risk Title	Data Protection and information Safeguarding	<b>Current Risk Status</b>			
Description of Risk	Data Protection			Assigned To	Anica Goodwin; Zoe Wolicki		
Gross Risk Matrix	Doo Like lihood	Risk Treatment Measure	s Implemented	Current Risk Matrix	Severity		
Gross Risk Score	16	GDPR training		Current Risk Score	6		
Gross Severity	4	Secure password protocol IT physical controls		<b>Current Severity</b>	3		
Gross Likelihood	4	Encryption protocols		<b>Current Likelihood</b>	2		
ာ လ O Gross Risk Review Gross Risk Review	05-Sep-2018		n for staff and members s completed for new dutions y procedures	Last Risk Review Date	13-Jan-2021		
Consequences	Reputational damage Fine						
Vulnerabilities/causes	Human error Virus/hacking						
Risk Notes	most data breaches are as The likelihood has been re		are minor in nature it has not been necessary for TE	BC to report any occurrences	s to the ICO due to this.		

Risk Code	CPR2021 7.2	Risk Title	Cyber Security	<b>Current Risk Status</b>	
Description of Risk	Cyber Security			Assigned To	Anica Goodwin; Zoe Wolicki
Gross Risk Matrix	C Likelihood	Risk Treatment Measures	s Implemented	Current Risk Matrix	C Likelihood
Gross Risk Score	12			<b>Current Risk Score</b>	8
<b>Gross Severity</b>	4	GDPR compliance and traini GCSX	ing	<b>Current Severity</b>	4
Gross Likelihood	3	PSN compliance		Current Likelihood	2
Gloss Risk Review te	05-Sep-2018	Physical security Business continuity plans Penetration testing Firewalls Anti virus software Up to date patching of serve	ers & desktops	Last Risk Review Date	13-Jan-2021
O 4 Consequences	Fine Reputational damage Potential imprisonment Loss of data Inability to deliver service				
Vulnerabilities/causes	Insecure IT equipment Human error Loss of equipment/data Theft Equipment failure Hacking/viruses				
Risk Notes					

Risk Code	CPR2021 7.3	Risk Title	Business Continuity	<b>Current Risk Status</b>			
Description of Risk	Business Continuity	_!		Assigned To	Rob Barnes; Paul Weston		
Gross Risk Matrix	Relipood	Risk Treatment Measures	s Implemented	Current Risk Matrix	Pooling		
Gross Risk Score	12	<u> </u>		<b>Current Risk Score</b>	9		
<b>Gross Severity</b>	4	Emergency plan in place Business continuity plans in	place	<b>Current Severity</b>	3		
Gross Likelihood	3	Insurance cover		<b>Current Likelihood</b>	3		
Gල ss Risk Review Mate (C) (D (C)	10-Oct-2018	Fire prevention controls Physical building controls or Communication plan Business continuity group Membership of Staffordshire	e CCU & resilience forum dents - informing level of preparedness	Last Risk Review Date	18-Jan-2021		
Consequences	Services not delivered Damage to reputation Civil contingency act obligations not met Death Destruction of property Damage to the environment Adverse affect on vulnerable groups Public expectations of service delivery not met						
Vulnerabilities/causes	Failure to test plans Failure to undertake train Plans not activated Plans do not accurately id Implications of industrial Lack of staff engagement	Failure to undertake training					

	Although areas have BC plans in place and the response to COVID19 has shown that the organisation can cope with unplanned events more work is still needed to get consistency across all business areas.
	A self-audit plan has been completed with a programme of works identified to deliver a greater degree of compliance.
	All areas have been asked to review BC plans in light of increased risk of concurrent events.
Risk Notes	Although areas have BC plans in place and the response to COVID19 has shown that the organisation can cope with unplanned events more work is still needed to get consistency across all business areas.
	New business continuity group established. Terms of reference being updated. Key business continuity plans under review. Programme for business continuity reviews under way.
	No change from previous assessment. Programme of BC reviews to be implemented and will focus on priority areas.
	No changes as per PW

Risk Code	CPR2021 8	Risk Title	Brexit	<b>Current Risk Status</b>	<b>Ø</b>		
Description of Risk	The Impact of Brexit upon	the Council		Assigned To	Andrew Barratt; Stefan Garner		
Gross Risk Matrix		Risk Treatment Measures Implemented		Current Risk Matrix	Doogle 2		
Gross Risk Score	16			<b>Current Risk Score</b>			
<b>Gross Severity</b>	4			<b>Current Severity</b>			
Gross Likelihood	4			Current Likelihood			
Gross Risk Review Date	28-Mar-2019			Last Risk Review Date			
(P)nsequences		Downturn in Local and National economic activity Upturn in Local and National economic activity					
अप्रेशित     अप्रेशित    अप्रेशित	Lack of Trade agreements Increased business activity	ack of Trade agreements ncreased business activity due to freedom to negotiate international trade agreements specific to UK					
Risk Notes							

Risk Code	CPR2021 8.1	Risk Title	Financial	Current Risk Status	<b>②</b>			
Description of Risk				Assigned To	Andrew Barratt; Stefan Garner			
Gross Risk Matrix	Pood Fisher Property Severity	Risk Treatment Measures Implemented		Current Risk Matrix	P C I Kelly ood			
Gross Risk Score	16			<b>Current Risk Score</b>	4			
Gross Severity	4	Implications reassessed as p MTFS updates	part of the hudget cetting process and quarterly	<b>Current Severity</b>	2			
Gross Likelihood	4		part of the budget setting process and quarterly	Current Likelihood	2			
Gross Risk Review	15-Mar-2019			Last Risk Review Date	18-Jan-2021			
യ ന ത്ര ത്രോsequences യ	Reduced level of economic growth and further austerity/prosperity/downturn in the economy Changes to central government policy EU grants cease Reduced base interest rate NNDR / Council Tax targets not achieved with increased bankruptcy / Liquidations Government has awarded £51k for EU exit preparations Contract failure due to Brexit impact on core suppliers							
Vulnerabilities/causes		Uncertainty over the impact of Brexit has increased the financial uncertainty for the UK - reduced levels of economic growth, changes to central government policy, EU grants ceased, reduced interest, employment uncertainty						
		As agreements relating to Brexit were in place before the date for 'No Deal' many of the potential impacts have eased. Some areas may still be affected by the supply chain and businesses operating in Tamworth may be affected.						
Risk Notes	The UK left the EU on the 31/01/2020 and are now in a transitional period until the 31/12/20 during this period we will be able to more accurately assess the implications if any for our area.							
	The current risk is recorde	d at the maximum risk level	as the impact and options to mitigate are currently u	nknown				

Risk Code	CPR2021 8.2	Risk Title	The Impact of Brexit upon the Council	<b>Current Risk Status</b>	<b>②</b>
Description of Risk				Assigned To	Andrew Barratt; Stefan Garner; Paul Weston
Gross Risk Matrix	Likelihood	Risk Treatment Measures Implemented		Current Risk Matrix	Cikelihood Severity
Gross Risk Score	16	Monitoring of the political process Central log/register issue that may impact as they develop Take opportunity to realise any additional funding made available to mitigate negative impacts Involvement and updates to Local and Regional Resilience forums. Risk assessments in place.		<b>Current Risk Score</b>	4
<b>Gross Severity</b>	4			<b>Current Severity</b>	2
Gross Likelihood	4			Current Likelihood	2
O O	08-Jul-2019	Engagement with regional long Regular reporting to central Dissemination of all information upon Uncertainty still noted by not Information from MHCLG shousing associations.  Use of growth hub advisors Use of website to pass on kernal designation of the control of the control of the central designation of the central	government. ation to CMT. lates to business and residents. be reduction in risk. harred regularly with appropriate officers. housing related policies i.e, Settlement scheme for to communicate with businesses.	Last Risk Review Date	18-Jan-2021
Consequences	Potential tightening of the Labour market Delay in works due to supply delays Restricted economic growth of the Local Area as the new trading arrangements settle in and business confidence is re-established.				
Vulnerabilities/causes					
Risk Notes	As agreements relating to Brexit were in place before the date for 'No Deal' many of the potential impacts have eased.  There are ongoing reviews through SRF and services have been reviewed for compliance against new standards.  Some areas may still be affected by the supply chain and businesses operating in Tamworth may be affected.  Staffs LRF have started up the SCG & TCG to consider implications of Brexit in light of the fact that a 'No Deal' event is now highly likely.  The UK left the EU on the 31/01/2020 and are now in a transitional period until the 31/12/20 during this period we will be able to more accurately assess the				
	implications if any for our area.  The current risk is recorded at the maximum risk level as the impact and options to mitigate are currently unknown				